

## WORKFLOW FOR GSH/GXM BLOOD SAMPLE AND LABELLING HOSPITAL SULTAN IDRIS SHAH, SERDANG



Prepare and bring to patient bedside :

- Phlebotomy equipment
- Pre filled GXM/GSH request form (PER-SS-BT 105)
- Printed label of the correct patient.

Do positive patient identification.

1. Ask patient in and open ended question:

- Full name
- Identity card (IC) number

example : ‘ Can you tell me your full name and IC number?’

2. Crosscheck with patient’s wristband, request form, label and/or case.



Taking and labelling patient’s blood sample at patient’s bedside :

1. One patient shall be attended at any one time until completion.
2. Draw the blood and put into sample tube.
3. Attached pre printed labelled sticker on tube at bedside immediately after blood taking and put the phlebotomist’s initial.

**Sampling & Labelling SHALL be done by SAME person**

Upon sending form request to the blood bank :

- Check again that patient’s identity at sample label and the form.
- Make sure request form is complete with correct test and blood product request before send to the laboratory.



Information on the **FORM** shall include at the minimum :

- Patient’s full name
- IC number
- Hospital registration number
- Location of patient (ward/clinic/day care)
- Diagnosis
- The date and time of collection
- Initial and stamp of the phlebotomist and/or requesting doctor