LABORATORY INFORMATION SYSTEM (LIS)

QUICK GUIDE

Version 1.0

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FOR
LABORATORY INFORMATION SYSTEM (LIS)

CARA MEMBUAT PESANAN

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1.0	1.0	11/6/2025	Nurul Liyana Binti Azmi

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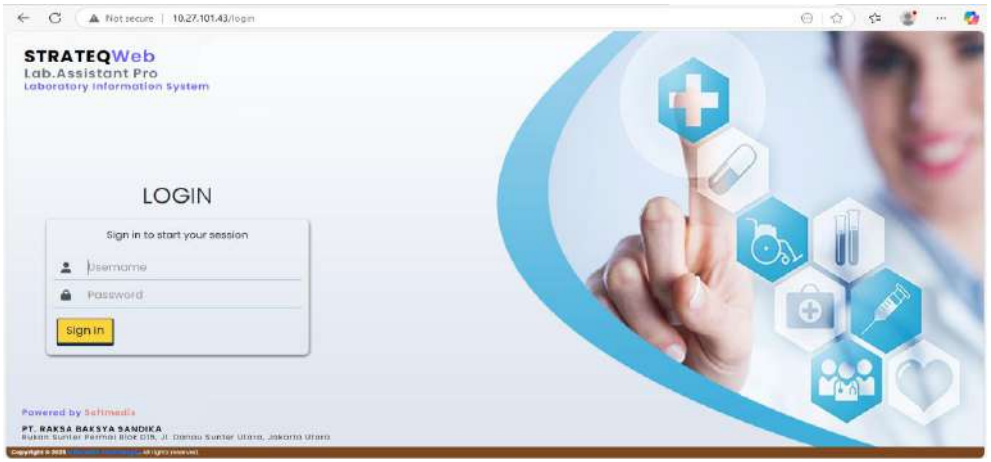
1.0 Log In

1. Double click icon **Primary LIS** on your computer desktop

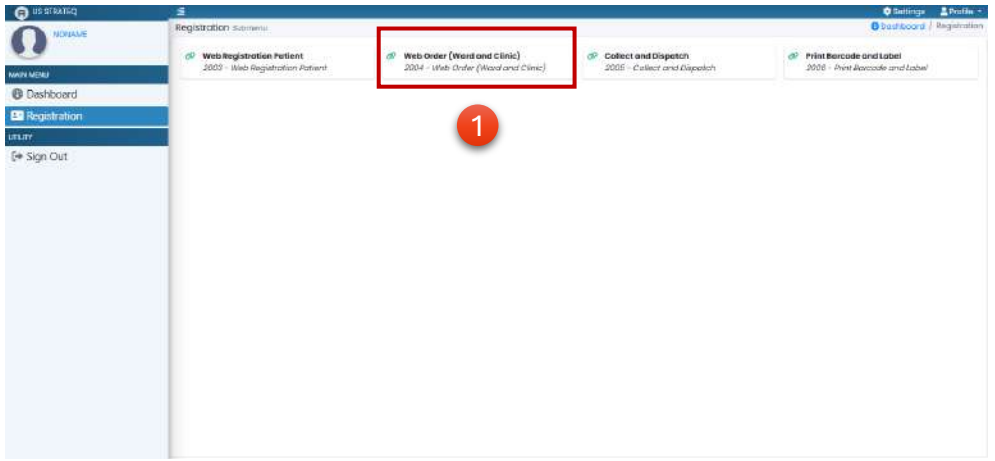


2. Enter **Username** and **Password**, click **Sign In** to access your account

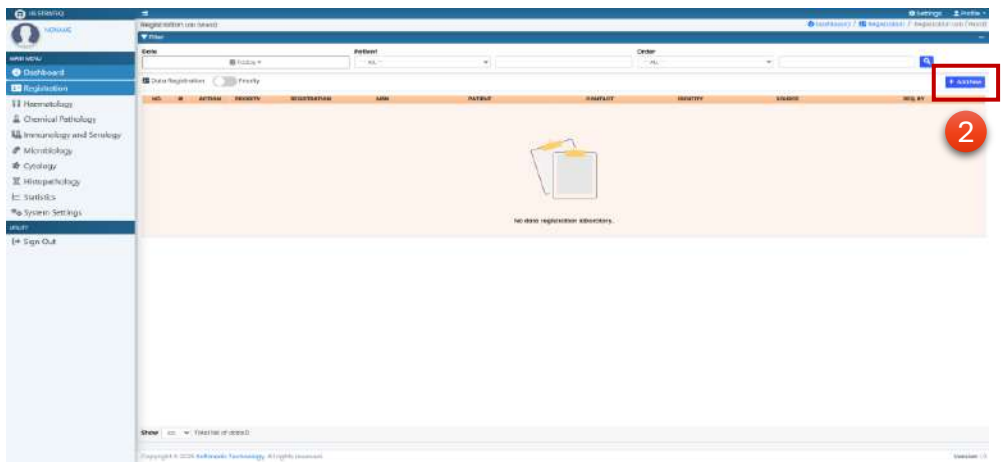
⚠ Username and Password must be registered in the system

2.0 Web Order (Ward and Clinic)

Web Order is used to place blood investigation orders for inpatients, outpatients, and emergency cases



1. Click **Web Order (Ward and Clinic)** submenu.



2. Click **+Add New** to create a lab order for a registered patient.

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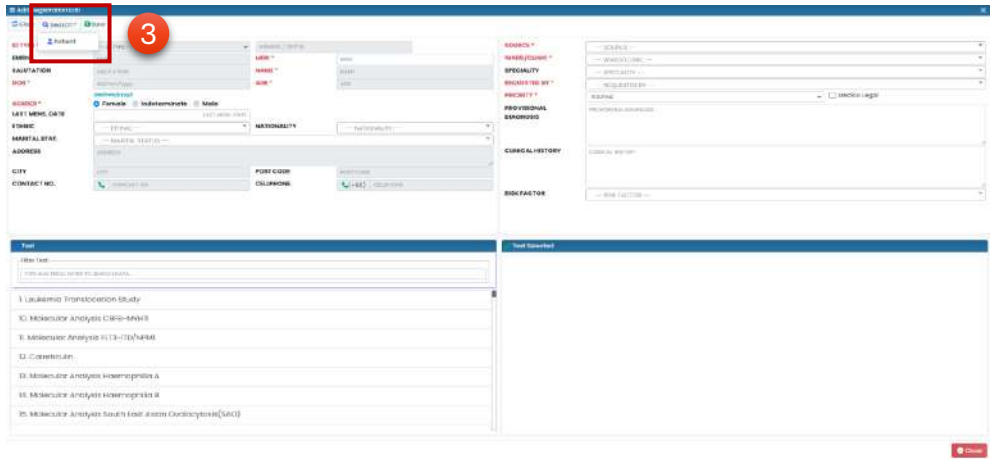
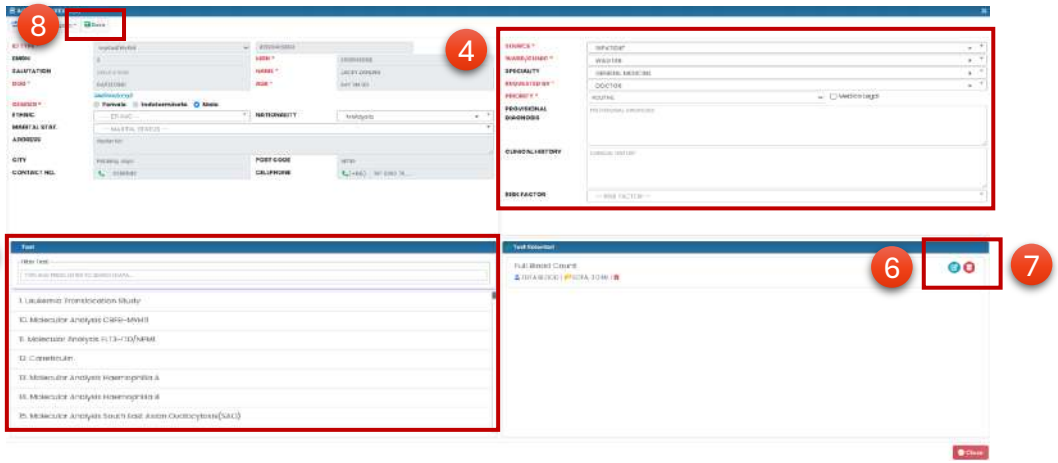


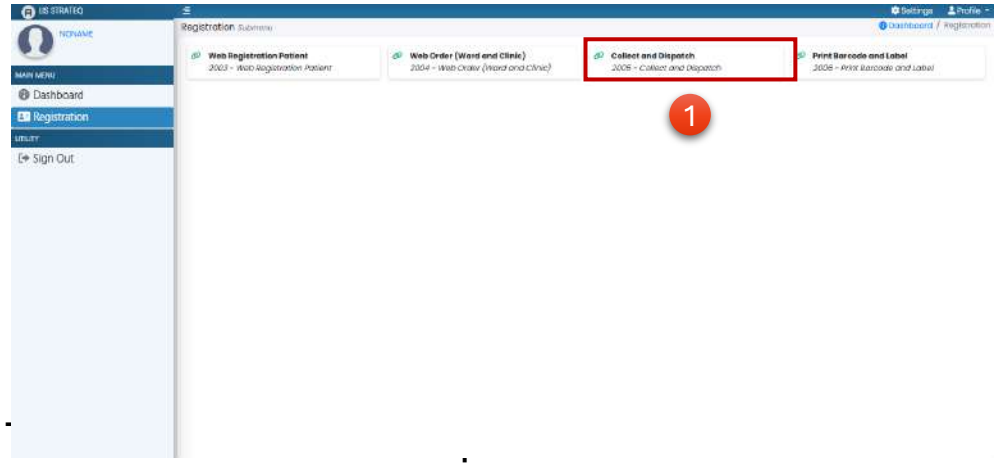
3. Click **Search** to find a registered patient.



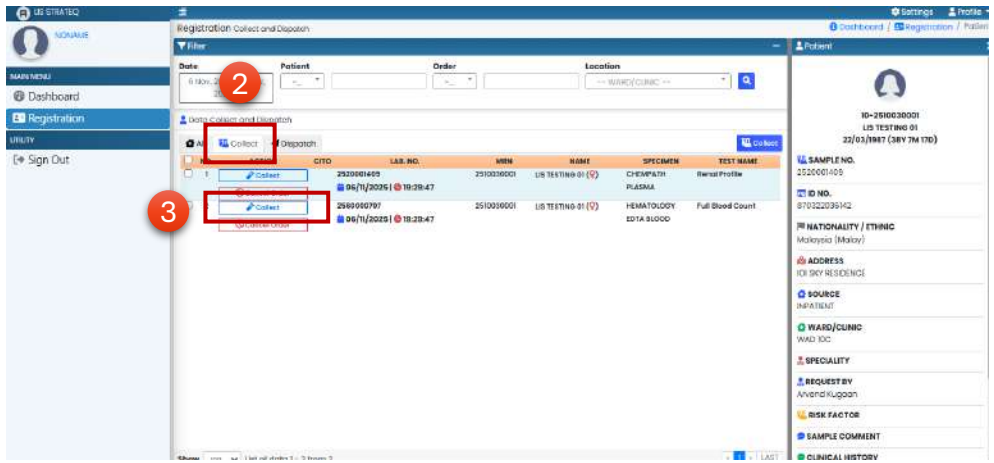
4. Enter all required information. All **mandatory** field must be filled in.
5. Enter and select **Test Name** in Test section. The selected test will appear at Test Selected section.
6. Click **Specimen** icon to change specimen type.
7. Click **Delete** icon to remove selected test.
8. Click **Save** to submit the lab order.

3.0 Collect Specimen Order

Collect specimen is the process of obtaining a patient's sample for laboratory testing



1. Click **Collect and Dispatch** submenu.



2. Click on **Collect** tab.

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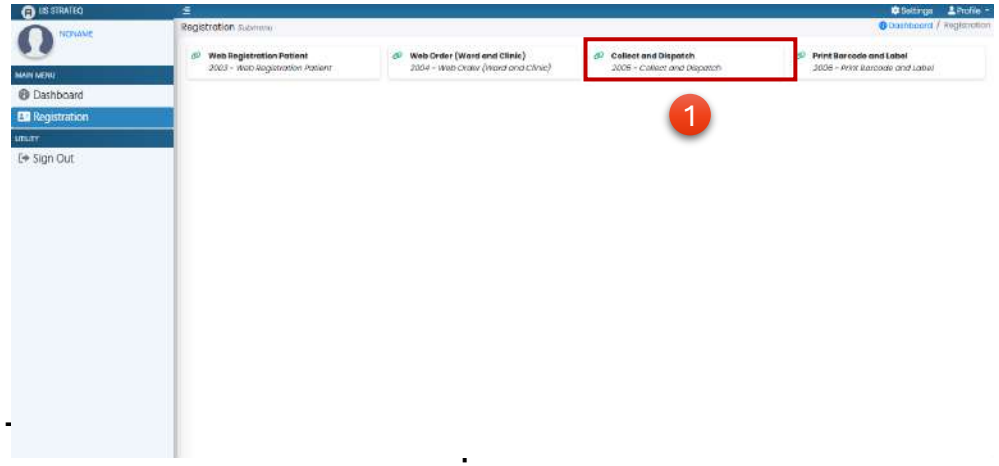
3. Click **Collect** to confirm the specimen collection.
4. The barcode label will be printed automatically and must be attached to the request form and specimen tube.

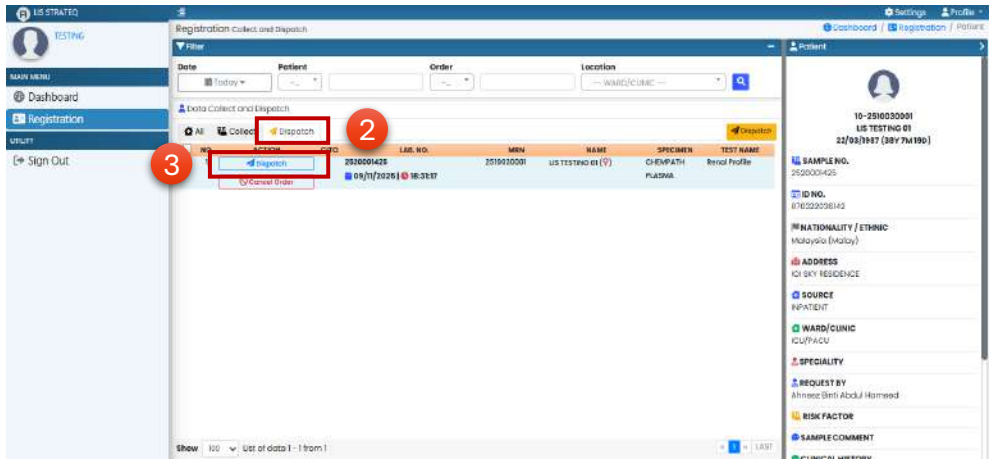
Scan the QR code to view the **specimen labeling procedure**

4.0 Dispatch Specimen Order

Dispatch specimen order is the process of sending the collected specimen to the laboratory for further analysis



1. Click **Collect and Dispatch** submenu.



2. Click on **Dispatch** tab.
3. Click **Dispatch** to send the specimen to the laboratory.

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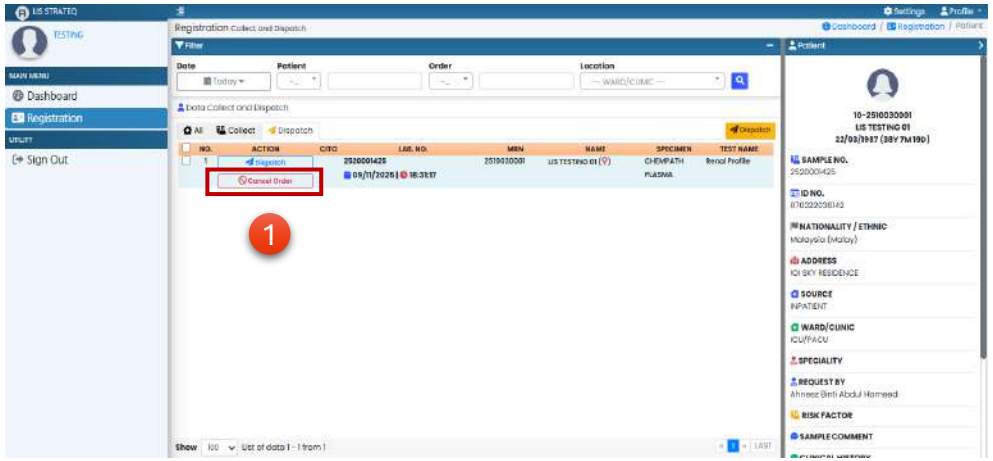
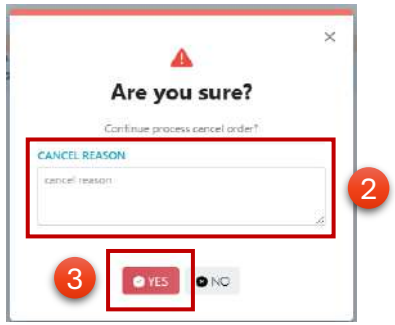
5.0 Cancel Specimen Order

Cancel specimen order is used to cancel a laboratory order before the specimen is collected or dispatched to the pathology laboratory



1. Click **Cancel Order** to proceed with the cancellation.



2. Enter the cancel reason.
3. Click **Yes** to confirm the cancellation order.

6.0 Result Tracing

Scan the QR code to view the **guidelines for tracing the result**

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